



**Invites tenders regarding**

## **Evaluation of CWC (India)**

<p><b>Time: Sep – Oct 2017</b> <b>Output: Evaluation Report</b></p>
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You are hereby invited to submit tenders regarding evaluation of Concerned for Working Children (CWC) based in Bangalore, India

We look forward to receiving your tender.

Morten Lønstad  
Secretary General

# 1 Administrative conditions

Contracting authority	FORUT – Campaign for Development and Solidarity
Postal address	P.O. Box 300, 2803 Gjøvik, Norway
Corporate ID No	951 989 827
Contact person	Ståle Stavrum International Programme Director Phone: (+47) 61 18 74 07 E-mail: <a href="mailto:staale@forut.no">staale@forut.no</a>
Last date to tender	26 April 2017 (midnight CEST)
Submission of tender	Tenders are to be submitted by e-mail to <a href="mailto:staale@forut.no">staale@forut.no</a> .
Term of Contract	The contract will enter into force 1 September 2017 and be terminated 11 October 2017 unless otherwise agreed.

## 2 General Tendering Conditions

1. Tenders must be prepared based on the conditions indicated, and satisfy the listed requirements.
2. Tenders must be in writing and signed by an authorised representative of the tenderer.
3. The tender and all documentation appended must be drawn up in Norwegian or English and contain the information indicated in this tender documentation.
4. Tenderers may suggest alternative solutions or designs, provided that these satisfy the set requirements. Alternative solutions must be described separately, with an accounting of their cost.

## 3 Requirements regarding the tenderer (qualification)

The tenderer must have fulfilled the required legal obligations regarding registration, taxation and other legal charges in Norway or in the tenderer's home country.

Tenderers must have documented resources, competence and experience to perform projects in the area(s) of expertise requested.

The tender must include:

- a) A confirmation that the requirements specified above are fulfilled, as well as a description of previous similar projects
- b) A brief description of the tenderer (facts about the company/person, competence and capacity)
- c) A confirmation that the required resources will be at the disposal of the tenderer when the project is to be implemented.

## **4. Tender price**

Fees and costs must be given in NOK, excluding VAT, but including any other taxes and fees. The tender must indicate the total cost of the project, specified as fee/hour for each personnel category. Reimbursable costs must be listed separately.

See ToR for further information about budgeting.

## **5. Terms of reference**

The terms of reference indicate fundamental and specific requirements for the performance of the project, as well as the goals for the assignment.

## **6. Evaluation**

Tenderers who fulfil the requirements will be evaluated as follows, with all four criteria being given comparable weight.

- 1 Implementation and Method
- 2 Organisation for the assignment
- 3 Work and Time Plan
- 4 Tender price

The tender document should give sufficient information to be evaluated according to these criteria.